

*It is essential for the parent/legal guardian to bring controlled substance medications to the school personally.* Medications that are considered controlled substances by the State of Georgia (which includes medications for ADD/ADHD, prescribed pain medications and psychotropic medications) must be appropriately stored in the school clinic.

**NOTE: In High Schools, the Authorization for Medication Form must also be used when supervision, storage, or administration by the school is required. We encourage all medications to be kept in the clinic unless it is an approved emergency medication or over-the-counter medication and the student has permission to carry the medication on his/her person during school hours (See paragraph below on "Authorization for Students to Carry Approved Emergency Medications, or Other Approved Medication").**

3. **Only medication in its ORIGINAL container from the store or pharmacy is accepted.** Non-prescription medications in small-sized containers are preferred due to limited storage space. Both prescription and non-prescription medications sent to the school must have current labeling on the container. Medication in containers that have expired labeling will **not** be given to the student. **The medication in the container must MATCH the label. The label must MATCH the student and the instructions on the authorization form. The prescription label on the container must be CURRENT.** A new prescription container with correct labeling is required for any dosage change. **The school cannot alter dosages without a new authorization form from you and/or your doctor/healthcare provider.** At the designated time, the student will go to the clinic to take the medication. Assistance/supervision by the school clinic personnel will be given in accordance with the instructions on the authorization form. **Medication is a parental responsibility. Fulton County School System employees will not assume any liability for supervising or administering medication. Fulton County School System retains the privilege of refusing to supervise/assist in administering medication, except where otherwise required by law.**
4. Discontinued medication should be retrieved from the school office/clinic within one week after the medication is discontinued and any unused medication should be picked up by the end of the school year. Any discontinued, unused, or expired medication left in the clinic at the end of the school year will be discarded.

#### **AUTHORIZATION FOR STUDENTS TO CARRY A PRESCRIPTION INHALER, EPIPEN, INSULIN OR OTHER APPROVED MEDICATION SHS-2 FORM**

If you have a child who has asthma, a severe allergy or another health-related condition that requires self-administration of medication, or who needs to carry an emergency medication (epinephrine, Diastat, inhaler, Glucagon, etc.), or if a student has an approved legitimate reason to carry a medication on his/her person, you must complete and submit to the school clinic an **Authorization for Students to Carry a Prescription Inhaler, Epinephrine, Insulin, or Other Approved Medication SHS-2 Form.** Fulton County School System retains the privilege of refusing certain medications to be carried, except where otherwise required by law. You may obtain a form from your child's school. This form requires a physician, parent/legal guardian, and student signature if the medication is a *prescription* medication. Parents are **strongly encouraged** to keep a "back-up" supply of any emergency medications such as an inhaler, epinephrine, Diastat, diabetes medication, etc. in the school clinic. For further instructions, please call or visit your school clinic. **Over the counter (OTC) medications have different requirements. Elementary school students** must store all OTC medications in the clinic and will only be administered with parental permission (SHS-1 Form); **Middle school students** may carry *Fulton County Schools approved medications* with them during the school day, on field trips or during other school-related activities if parental permission is provided in advance on the district approved form (SHS-2 Form). **High school students** may carry *Fulton County Schools approved medications* with them during the school day, on field trips or other school-related activities and **no form is necessary.** *Fulton County Schools approved medications include acetaminophen, antacids, aspirin, cough or throat lozenges, ibuprofen, Midol, and oral antihistamines (Please note – these medications also need to be in the original container and not expired).*

#### **IMMUNIZATIONS**

For enrollment in Fulton County Schools, all certificates of immunization must be marked "**Complete for Attendance**" or have a **future expiration date.** Expired certificates are unacceptable. **Effective July 1, 2021,** all students entering or transferring into the 11<sup>th</sup> grade will need proof of a meningococcal booster (MCV4), unless their first dose was received on or after their 16<sup>th</sup> birthday. We encourage you to not wait to have your student vaccinated. Georgia law allows for only two types of exemptions from immunization requirements: medical and religious. Every child must have one of the following items on file: either a valid Georgia Immunization Certificate (Form 3231) or a signed, notarized Department of Public Health Form 2208 – Affidavit of Religious Objection to Immunization. Please contact your healthcare provider or local health department if you have questions. A detailed description of the immunization schedule, policies and changes can be found at <http://dph.georgia.gov/immunization-section> and also found on the Fulton County Schools website at [www.fultonschools.org](http://www.fultonschools.org). **The parent/legal guardian is responsible for securing and maintaining a copy of the mandated Georgia Public Health 3231 Immunization Form, and the Vision, Hearing, Dental and Nutritional Screening Form 3300. Students who are not compliant with Georgia's immunization requirements will be excluded from school until the appropriate updated certificate/form is submitted as specified by law.**

#### **EMERGENCY PREPAREDNESS**

In the event of an emergency, we want to ensure we are prepared to appropriately care for your child if we need to "**shelter-in-place**" or stay at school for an extended period-of-time. This is a precaution for keeping our students and staff safe during an emergency. If your child requires any medication, especially emergency medications, whether they are scheduled to take it during school hours or not, or if your child requires a special medical procedure, please alert the school clinic so we can plan accordingly. We certainly want to make sure we have an adequate supply of any **emergency and/or required daily medication(s)** that your child may need if they must *shelter-in-place*. Should the decision be made to shelter-in-place, information will be provided to you from your child's school as well as the district and local authorities. It is important for you to follow instructions from the school district and local authorities so you will know what to do if we are advised to shelter-in-place. Feel free to visit [Ready.gov](http://Ready.gov) for more information about emergency preparedness.

#### **STUDENT ACCIDENT INSURANCE**

Student Accident Insurance can be purchased through T.W. Lord & Associates. The insurance provides protection against medical expenses resulting from accidental injury to all students during school, school sponsored events and for athletic participants. For those who have other insurance, this program will help you pay your deductibles and co-insurance. For those who have no other insurance, this coverage will provide needed benefits at a reasonable cost. For more information, contact the Risk Management Department at 470-254-2174, or T.W. Lord & Associates at 770-427-2461.

By working together, we can ensure the health and well-being of every student so that he/she benefits from the learning environment. Should you have any questions or need additional information, please contact your Cluster School Nurse, Special Education Nurse, Clinic Assistant or call the Office of District Health Services at 470-254-2177.

Thank you.