



Fulton Academy of Science and Technology, a charter school that is part of the Fulton County Schools System, is seeking an experienced and well-rounded gifted education coordinator to join our team!

About Us: Serving students in K-8, the mission of Fulton Academy of Science and Technology (FAST) is to provide an education based on innovation, design thinking and problem-solving with an emphasis on science, technology, engineering and mathematics (STEM) to children in the Fulton County community. FAST is fully accredited and STEM certified. Fulton Academy of Science and Technology is committed to:

- Teaching the skills and habits necessary for success in the areas of STEM
- Recruiting, training and retaining excellent teachers
- Building partnerships between the school, parents and the wider community

The TAG Coordinator serves as the main liaison between FAST and the Advanced Studies office of the district. This person, with the assistance of his/her TAG team, manages the functions associated with gifted education services in their school.

TAG-Gifted Responsibilities

- Support the school administration to ensure appropriate scheduling of students for gifted service.
- Mentor and support gifted endorsement candidates and newly certified gifted teachers.
- Provide training for faculty on the screening and identification processes.
- Provide training on appropriate use of assessment tools as required.
- Manage the student evaluation process for all students tested for gifted service and keep accurate records of all assessments.
- Maintain the security and accurate inventory of all testing materials.
- Manage and maintain all gifted service paperwork and student records.
- Transfer records following district protocols.
- Manage the FTE reporting procedures both Fall and Spring.

- Provide enrollment counts when requested and prepare End of the Year reports
- Attend district TAG meetings and update administration and/or faculty as needed.

Job Type: Part-time

Pay: \$34,000.00 - \$36,000.00 per year

Benefits:

- Flexible schedule
- Paid time off

Education:

- Master's (Preferred)

Experience:

- Gifted Education: 5 years (Preferred)

License/Certification:

- Teacher Certification (Required)
- Gifted Endorsement Certificate (Required)

How to Apply

Submit the Application on our Website at fastk8.org/employment AND complete the [Indeed application](#).