



**Re-Opening Plan for**  
***Face to Face Learning***  
**January 2021**



**Updated 12-17-2020**

## FAST Return to School Plan through February 26, 2021

### Key Points of the Plan:

1. Remote learning - January 5-8, 2021 NOTE: Friday, January 8 will be the asynchronous day for just the first week of school.
2. Re-open with face-to-face and remote learning options on January 11, 2021 for K-5 and January 13, 2021 for Grades 6-8. School hours change for everyone to 7:40-3:20 that Monday with a new schedule for Remote Learners posted on PowerSchool.
3. Middle School will NOT have Asynchronous Wednesday on January 11. All students in middle school, remote and face to face will be following the regular schedule that day.
4. Families who do not wish to send their child to school will continue with remote learning.
5. Students who opt-in for face-to-face learning will attend school 4 days per week (M, T, Th, and F).
6. Wednesday will be an asynchronous day for face-to-face learners and remote learners. Wednesdays will be for teacher hours, assemblies, and teacher planning. Hours on Wednesday will remain 8:00-2:00 for students. Teachers will report 7:30am-3:15pm.
7. School hours on M, T, Th, and F will be 7:40-3:20. There will be no early dismissal day. **Morning carpool will open at 7:15am.**
8. This plan will be in place through February 26, 2021. Students may not switch learning options during this period in order to maintain consistency. FAST will reevaluate its direction in mid-February based on the current public health climate at that time.
9. FAST will follow FCS's determination of district-wide closure. If FCS shuts down face to face operations, FAST will also do so. FAST may have to periodically close or quarantine classes if there is exposure that dictates this.

### Plan Details:

There will not be a cap on students in each classroom. In middle school, there will be several instances where there may be a period in which classes are larger and they will be held in Innovation Hall so that social distancing can be maintained.

Social distancing will be a minimum of 3 feet with class dividers used. Dividers are already purchased and located in each classroom. Most dividers will be clear plastic however, we will also have cardboard dividers available as backups.



All students and staff will be required to wear masks in public areas and classrooms.

#### Daily Schedule details:

The FAST schedule will return to 7:40am-3:20pm. For children continuing to be remote in grades K-4, the schedule will be laid out on PowerSchool, and teachers will be in communication about when students should be on. Their online classes will be spread out through the day and will look different than those in classrooms. Remote screen time will not be increased; it will be more spread out due to scheduling with the lead teacher. Specials such as health and computer science will take place on Zoom with the entire class (face to face and remote). Both face to face and remote students in grades 5-8 will follow the same schedule. Remote learners will participate in their classes that will be live-streamed via Zoom. Remote learners will not participate in specials. Instead, they will have a project to complete that will be Pass/Fail. Middle School specials will be considered a Study Hall for remote learners and can be used to work on projects that have been assigned. An alternative to doing a project will be the option of attending MoveFAST on a weekly basis for grades K-8)

To limit transitions, specialists will be pushing into the classrooms.

Wednesday will be asynchronous for all face-to-face and remote learners. Students will have projects to work on at home and limited screen time except for a morning meeting and assemblies (when scheduled). A few classes such as health, computer science, and 2nd grade TAG science will have sessions on Wednesday. There will be no early dismissal day on Thursday.

**Innovation Schedule for Remote Learners:**

All digital and face to face classes will be separate.

Face to face will follow the set 6-day rotation schedule as is.

All remote learners will have live Zoom classes on asynchronous Wednesdays. They will NOT attend live classes the rest of the week. There may be project work to complete during the week. This will be discussed on Wednesday zoom classes and posted to PowerSchool.

An innovation teacher will be available daily for digital students to check-in from 12:50 - 1:20. (Office ½ hours)

**Rationale:**

In innovation, our goal is to create unique and exciting innovation experiences for each student. We can do this best by differentiating the digital learning experience from the in-person. This will allow us to create different projects and lessons that are more conducive to the specific learning environment of the student.

**Wednesday Live Class Schedule for Digital Students**

| Time          | Franklin         | Brockmeyer      |
|---------------|------------------|-----------------|
| 8:15 - 9:00   | Sainvil & Savage | Jain & McKinley |
| 9:05 - 9:50   | Quraishy & Roth  | Green & Rooke   |
| 9:55 - 10:40  | 5th              | 4th             |
| 10:40 - 12:25 | Break            | Break           |
| 12:25 - 12:55 | K                | 1               |
| 1:00 - 1:30   | 3                | 2               |

## COVID PROTOCOLS FOR FACE TO FACE LEARNING

### **Visitors:**

Until the school returns to a traditional 5-day a week face-to-face daily learning model, visitors will be limited to service people and PTO board members and committee chairs. All guests will have their temperature checked upon initial entry to a FAST building.

### **Handling Emerging Cases/School Closure:**

FAST protocols will be based on the [FCS COVID-19 Closure Matrix](#).

## Masks/Social Distancing

### **FAST Mask Policy:**

Masks will be required by all staff and students in public areas and classrooms. Face masks should be 2-3 layer traditional masks that fit snugly but comfortably over both the mouth and nose of the wearer. Bandanas, scarves, and masks with valves (they expel droplets into the air) are not permitted. Masks must be school appropriate. The school will provide masks when necessary.

Face shields are only for students with sensory or other special needs issues that prohibit the child from wearing a mask appropriately. Exceptions should be discussed with the nurse.

### **Mask Time Off:**

There will be times where masks may be removed in order to give students relief. This will generally be outside at the discretion of the teacher or staff member. Spaces will be set aside for children who need a mask off moment. Social distancing (6ft) will be observed during mask time off.

**Social Distancing in Classrooms:**

Rooms will be set up with seating between 3-6 ft apart. Seats will be assigned. This follows the guidelines of the American Pediatrics Association.

**Social Distancing for Fire drills, Intruder Alert Drills, etc.:**

Fire drills can be done with social distancing. However, other scheduled drills will be explained verbally and demonstrated without actually bringing groups of students close together (e.g. tornado drills).

**Recess:**

The larger playground structures will be off-limits. The K-1 play structure will be cleaned with electrostatic technology after each use. Masks will need to be worn when children are in close proximity. Mask off time at recess will be closely monitored by staff.

**Bathroom Breaks:**

Students in grades 1-4 will have assigned bathroom breaks where social distancing can be monitored. Grades 5-8 will receive an orientation about bathroom policy including the maximum number allowed in each restroom. Kindergarten has restrooms in the classrooms which will be cleaned after usage.

**Hallway Transitions:**

Transitions will be done as quickly as possible. While social distancing is not possible in middle school, the plan is to move expediently to the next room with masks on. Hallways will be marked off to keep traffic moving.

**Birthdays:**

Parents may not deliver birthday snacks to the school during this time. You may pack a birthday treat for your child (not the entire class) as birthdays will be celebrated in class and online

**Lockers:**

To prevent creating areas of constant contact, lockers and cubbies will not be used. Students will be allowed to use backpacks.

**Supplies:**

Face-to-face students should bring their supplies to school in marked bags, pouches, or plastic bins. This is to prevent the sharing of crayons/scissors etc. **Students are expected to bring a set of headphones (with mics preferred) to be used just at**

**school.** Names should be placed on the headphones or the bag containing them. Students in grades 2-8 are asked to purchase a case for their devices if they are using a school computer that is being transported. For students using a personal device at home, a school laptop will be assigned for school use only. A more detailed list will be provided the week of December 14th.

## Water/Hand Washing

### **Water Fountains:**

The only water fountains students will be able to use will be the ones that are used to fill water bottles. Drinking spouts on all water fountains have been turned off. We ask that each student bring their own water bottle to school each day. Teachers will have disposable cups available for students who would like water but forgot their water bottles that day.

### **Handwashing Throughout the Day:**

Many classrooms are equipped with sinks which will allow students to wash their hands at regular intervals. Classrooms will also have hand sanitizer and students will be required to use it each time they enter their classroom. Automatic foam cleanser dispensers have been installed outside rooms

## Student/Staff Health

### **Watch for Symptoms of COVID-19:**

According to the [Centers for Disease Control and Prevention](#), people with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

Fever or chills

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

## Diarrhea

This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19.

### **DO NOT send your child to school:**

1. If they are displaying the above symptoms or are otherwise unwell.
2. If you suspect your child may have COVID-19 or you are waiting for the results of a COVID-19 test.
3. Your student has been in close contact in the past 15 days with someone diagnosed with COVID-19.
4. Your child has been fever free for at least one full school day

### **Equipment:**

FAST has purchased a large number of infrared thermometers, remodeled the clinic, and obtained desk dividers for use in classrooms. Industrial filters (MERV-13) have been installed.

### **Air Filtration:**

Industrial air filtration systems have been purchased for each classroom.

### **Temperature:**

Students will have their temperature taken by infrared thermometer before they are dropped off for carpool. Students who have a temperature equal to or greater than 99°F will have to park and be evaluated by the nurse and have their temperature taken with an in-ear thermometer. Determination of the next steps will be considered on a case by case basis. Final determination by the Nurse will be based on further triage and indications. Students who are sick or have a temperature of 99.5°F will not be permitted to attend school.



### **Pick Up and Drop off:**

Children will go directly to the classroom from carpool/bus instead of Innovation Hall. Students riding on the bus will go directly to the stop to board in the afternoon. Carpool students will be dismissed and go outside for pick up as their numbers appear on the board in their classroom.

### **Becoming Ill at School:**

Any student who develops a fever will stay in the new isolation area of the clinic until a parent or guardian comes to pick them up. When the parent arrives, they will need to call the school (678-321-1100) to announce their arrival and the school nurse will walk the sick child to the door indicated in the picture. The parent should meet the nurse and child at the clinic pick-up door.



Any staff member or student who develops a fever will immediately leave the classroom and the room will be sanitized. Students will be relocated during that process.

If a student or staff member becomes sick while at school and reports to the clinic, they will be sent home even if they do not have a fever. The sick student or staff member is not permitted to return to school until they have been fever-free for one full school day. For example, a student who leaves school sick with a fever on Monday morning may not return to school until Wednesday at the earliest. Students will continue to learn remotely so that work is not missed.

We ask every family to make arrangements for alternate pick up for their child from FAST in the event that circumstances prevent a parent from picking up their child in a timely manner. Failure to cooperate with this will potentially result in the child being placed into the remote learning program for the remainder of the semester. Email [teamzuber@fastk8.org](mailto:teamzuber@fastk8.org) if you need to add an emergency contact for your child.

## **COVID Contract for Face to Face Learners:**

FAST has always prided itself on being a school where people of different beliefs and perspectives can come together for the greater good of our children. Therefore, we expect our respect for one another and sense of obligation to our community to be evident as we cope with the pandemic including:

- Complying willingly with rules and policies designed to keep our community safe and healthy.
- Interacting in and out of school in ways that demonstrate a responsibility for maintaining a safe community
- Remaining transparent with screening guidelines upon entry to campus, as well as with quarantining policies put in place by the school and FCS.

All parents will have to agree to a COVID Commitment Statement that provides community norms by which to abide by. The six components all parents must agree to are:

1. I understand that masks are required and my child must abide by this rule.
2. I will check to see if my child is healthy each morning (take temperature/assess how student is feeling).
3. I will not give my child medication that would lower his/her temperature before coming to school.
4. If I am called because my child is suspected of having the virus, I will get to the school as soon as possible or arrange to have someone else pick him/her up.
5. I will contact the school, if my family travels out of state or out of the country for a reentry consultation.
6. I understand that the school cannot provide supplies and I will provide them.

***If a parent gives fever reducer medicine prior to school and fever comes back and it is discovered, there will be a conversation with administration and the child will be placed in the remote program for the remainder of the semester.***

If a family has plans to or has traveled to areas of known outbreak, please notify FAST administration and considerations will be made on a case by case basis. Considerations may include: rapid testing to return to school or quarantine with remote learning option for up to 14 days. Case by case implication variables include place of travel, reason(family member has passed of COVID), and so on.

## Social Emotional Learning and Support

### **SEL:**

We recognize that these are very trying times which is why our SEL curriculum is more important than ever. There is dedicated time for SEL during the day and during morning meetings.

### **Counselor Support:**

If you or your student are struggling in any way during this COVID-19 pandemic, FAST Counselor, Courtnie James, is available for support at courtnie.james@fastk8.org or 678-321-1100. Fulton County Schools also has a resources webpage and FCS Counseling, Psychological & Social Work Services has developed a Parent Resource List to provide support.

### **Executive Functioning (EF) Skills:**

This has become a critical component of our program. Children develop these skills (remembering, getting started, being organized, etc,) at different paces. This is a challenge when such skills are more needed in our current school configuration. Parent classes, staff training, and student training has been implemented as an intervention but it will become a part of our curriculum moving forward. If your child is struggling, the school will assign an EF coach to support him/her.

## Quarantine/Reporting

### **If a Student/Staff Member Tests Positive for COVID-19:**

Depending on the number of cases in the area, school could close for 24-72 hours. The school will follow FCS protocols. If FAST is informed of a student or staff positive COVID-19 test result (having been in recent contact with others on campus) **before 11:30am** on a school day, FAST will dismiss all students and staff early.

If a student falls into any of the following categories, please contact the principal or school nurse.

### **A. KNOWN POSITIVE COVID TEST RESULT/EXPOSURE**

#### **Student Tests Positive For COVID**

If a student tests positive for COVID, they must stay home for a minimum of ten days without symptoms. The student can return **after** they receive a negative

test result. Negative test results need to be shared with the nurse prior to being cleared to return to school.

### **Student Is Directly Exposed To COVID**

If a student is directly exposed to someone with COVID for a sustained period of time (an accumulation of 15 minutes masked or unmasked), a quarantine of ten days is required. This also applies to when someone living in the home is positive. If no symptoms arise, the person can return to school after ten days. COVID testing is not permitted to shorten the duration. COVID testing is not required to return to school unless there are specific circumstances that may require it.

### **Awaiting COVID Test Results**

A child must also stay home if they or someone in the house is awaiting the results of a COVID test. Negative test results need to be shared with the nurse prior to being cleared to return to school.

## ***B. POTENTIAL COVID EXPOSURE***

### **International Travel/Large Gatherings**

A student must remain at home with a ten-day quarantine OR a five-day quarantine and a negative COVID PCR test in the following circumstances:

- International Air Travel
- Attendance at a major-regional-state sports/arts competition
- Attendance at a major event like Super Bowl, Daytona 500, or large concert
- Participation in an event lasting over two hours with over 50 people
- Spending time in a large venue for a sustained period of time such as Disneyworld

### **Family Excursion/Trip Out of Town or State**

No quarantine is required. FAST Nurse will provide guidance on COVID protocols to maintain school safety. Contact the nurse for guidance at [victoria.murray@fastk8.org](mailto:victoria.murray@fastk8.org) or call the school 678-321-1100, ext. 255.

If your student is sick but does not fit into any of the above categories, a COVID-19 report is not required at this time. Monitor your child's symptoms and follow-up with your healthcare provider or contact the school nurse, if you have any concerns. The normal protocols for returning after an illness that has been clearly diagnosed as being non-COVID related will be followed. Typically, if a student becomes ill, he/she must be fever-symptom free for one whole school day before returning.

FAST tries to stay in alignment with FCS guidelines when possible. Due to the size and space of our school, FAST reserves the right to determine appropriate protocols to protect our staff and children.

## Facilities/Cleaning

### **Classrooms and Hallways:**

Daytime staff will continually wipe down surfaces (e.g. door knobs, public areas, water dispensers) and clean the facilities. In the evening, the cleaning service will do a thorough cleaning of floors and all surfaces. The cleaning service has gone through a certification process and will follow protocols using the appropriate approved supplies. A detailed cleaning schedule/protocol will be used with CDC guidelines as a framework. In classrooms, areas will be wiped down after a student leaves his/her workspace to transition to another room. Child safe cleansers will be used.

### **Playground:**

The large playground structures will be roped off for the time being. The K-1 play structure will be cleaned with an electrostatic machine after each time it is used.

### **Proper Air Circulation/Ventilation:**

The air handling system was inspected and evaluated to see what improvements were needed to help prevent viruses from being circulated throughout our buildings. As a result, FAST is purchasing MERV-13 filters to help trap virus-containing particles/droplets in the air as it circulates. In addition, industrial air filtration units are being placed in each room. All air intakes and exhausts are functional. FAST also has a maintenance program in place that will ensure the MERV-13 filters are changed frequently enough to maintain performance.

## **Bus/Shuttle**

**Bus service will begin on Monday, January 11th.**

### **Bus Lottery:**

The Bus Lottery application closed in July 2020. At this time we will not be re-opening the bus lottery for additional applicants. Seat assignments on the bus will be communicated to parents closer to the opening date.

### **Riding the Bus:**

All FAST students will be required to wear a mask while riding the bus. Each student will have his/her own seat. Siblings can sit together.

FCS requires all their bus drivers to wear masks or face shields and will clean each bus after every route has been completed.

### **Shuttles:**

Mr. James Transportation is still available for families interested in shuttle service to and from FAST for those in the South Fulton area. Parents should reach out to him directly if you are interested in his shuttle service.

Afternoon activity shuttles will need to be arranged privately by parents.

## **Lunch**

Atlanta Lunch Company will continue to provide lunch service. All lunches will be prepackaged and can be ordered by size for different age groups and appetites. The free and reduced lunch program will also continue as normal. Lunch will be delivered to student classrooms.

## **Uniforms**

All face to face students are required to wear uniforms while attending school on the FAST campus. At this time, remote learners are not required to wear uniforms while attending classes remotely. Uniforms are not required on asynchronous Wednesdays. We will reevaluate this uniform policy later in the year.

## **Middle School Basketball - Grades 7, 8**

FAST will participate in the FCS league. There will be boys and girls teams that will practice after school twice a week either outside or in the Innovation Hall. There will be a \$150 activity fee to cover jerseys, referees, and coaches. Indoor practices will require masks. For outdoor scrimmages, it will be optional. Financial aid is available. Remote learners may participate. **AT THIS TIME- THE PROGRAM HAS BEEN POSTPONED**

## **After School Program (ASPIre)**

On January 11, 2021, FAST will open ASPIre Extended Care for our Face-to-Face students.

Tuition is a flat fee of \$235 per child for each month January through May 2021 and requires a two-week advance notice to disenroll your child from extended care. Monthly payments are due in advance of services on the first Monday of each month (January 11, February 1, March 1, April 5, and May 3). Should FAST close school due to COVID-19, you will be refunded the unused portion of extended care tuition for that month. The \$50 annual registration fee is being waived through the end of the school year.

Extended Care is available from dismissal to 6:30 p.m. on Monday, Tuesday, Thursday, and Friday when school is in session. Extended Care will be held in the Innovation Hall for greater social distancing and a touchless pick-up procedure will be in place when you arrive. All exterior doors remain locked and attended by the director at all times. We will follow FAST COVID protocols and emergency procedures for the health and safety of students and staff. Temperatures of staff and students will be taken before entering Extended Care and masks are required to be worn by everyone. If your child is running a fever they will be escorted to the school nurse and you will be called to pick up your child from there.

### **What sets us apart from other after-school programs?**

ASPIre extended care is part of FAST and is staffed with FAST employees. Most of our after-school staff is in their 5th year of employment with FAST. Our teachers are first aid/CPR/AED certified and have access to an onsite AED. All ASPIre staff are educated and experienced with elementary and middle school students, and have

been trained to assist students with homework, including Singapore Math. Older students sign a homework log with their daily assignments, while younger students provide their homework folder to their ASP teacher. We will continue outdoor play and engage our students in no-contact games and activities.

### **What is a typical afternoon in ASpire Extended Care?**

Students enter a cleaned and disinfected area in the Innovation Hall. Students bring their belongings with them and keep their backpacks by their chairs. They use the restrooms, wash/sanitize their hands, and select individually wrapped snacks and drinks (including peanut free, healthy, organic, kosher snacks, fruit, and juices). Following snack time students dispose of trash while teachers disinfect tables and touch areas, and begin homework. Students may use personal devices or an assigned chromebook. Following homework, students go outdoors for organized activities or free-play. After returning to the Innovation Hall, students may play games (that can be sanitized after use), read, do artwork (with their personal materials), complete additional homework assignments, etc. until they are picked up.

### **How do I register my child for Extended Care?**

You must register your child online and electronically acknowledge agreements and authorizations in compliance with the state of Georgia. When you are ready to register, please click [THIS LINK](#)

### **Still have questions?**

If you have any questions, please email or call the after-school programs director below.

Julie Fischer, Director of FAST After-School Programs  
Fulton Academy of Science and Technology  
11365 Crabapple Road, Roswell, GA 30075  
Email: [aspire@fastk8.org](mailto:aspire@fastk8.org)  
Call or Text: (678)977-6303